University of Jaffna – Sri Lanka Faculty of Management Studies and Commerce

Application for Student's Appeal

	Full Name: (Mr/Miss/Mrs)						
1.	(IN BLOCK CAPITALS)						
2.	Registration No.						
3.	Index No.						
4.	Telephone No.	Mot					
5.	E-mail address	Hon	ne				
6.	Registered Academic Year						
7.	Present year of Study Postal Address						
8.							
	(IN BLOCK CAPITALS)						1
	Category of Appeal (Mark "X" in the	1			er Medical grounds hould be described separat	ماريا	<u> </u>
9.		3			dy program (should be desc		
	appropriate cell)	4			alid reason (should be desc		
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			Code		Title	Exam	
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	the Appeal: (s) due to Medic						-
10.					Such Address to a ful		
	of unit	Repeat Exam:(First Attempt only)Title of the Examination:YearSemester Examination - 20					
	Nature of the e Course unit(s) du cage.)		Course		Title	Date of	7
			Code		nue	Exam	_
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	Nature of the Appeal: (If a student fail to sit the Course unit(s) due to Medical or Other valid reason, he/she should furnish this cage.)						_
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4.4	Medical Certificate(s)						
11.	covering Date(s) / period(s)						

NOTE: Duly filled form with Medical Certificate endorsed by the University Medical Officer should be submitted within 14 days from the date of the examination.

NOTE:

- **1.** Duly filled form with Medical Certificate endorsed by the University Medical Officer should be submitted within 14 days from the date of the examination. Late submission of Medical certificate will not be entertained under any circumstances.
- **2.** If you mark the **Categories (2), (3) & (4)** in **Question No. 9**, your request must be described separately with valid reason, and supporting documents must also be attached.
- **3.** If a Medical Certificate is not issued by the University Medical Officer, You are requested to get the observation from the University Medical officer.

	Date	Signature of the Student	
12.	Observation of the University Medical Officer		
13.	Recommendation of the Student Counselor(s) Name: Department:		
		Date Signature	
14.	Remarks of the Student appeals board		
15.	*** Recommendation of the . Dean/Faculty of Management Studies		